Evaluate each concept against each criterion using a relative scale of 0-5 where 0 does not meet the requirements at all and 5 meets the requirements perfectly. Once complete add up all of the columns to give a total score for each concept. Higher scores indicate more suitable designs and lower scores indicate less suitable concepts.

**Evaluation Matrix**

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Concept no. | 1  | 2  | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| Criterion 1 |  |  |  |  |  |  |  |  |  |  |  |  |
| Criterion 2 |  |  |  |  |  |  |  |  |  |  |  |  |
| Criterion 3 |  |  |  |  |  |  |  |  |  |  |  |  |
| Criterion 4 |  |  |  |  |  |  |  |  |  |  |  |  |
| Criterion 5 |  |  |  |  |  |  |  |  |  |  |  |  |
| Criterion 6 |  |  |  |  |  |  |  |  |  |  |  |  |
| Criterion 7 |  |  |  |  |  |  |  |  |  |  |  |  |
| Criterion 8 |  |  |  |  |  |  |  |  |  |  |  |  |
| Criterion 9 |  |  |  |  |  |  |  |  |  |  |  |  |
| Criterion 10 |  |  |  |  |  |  |  |  |  |  |  |  |
| **Total** |  |  |  |  |  |  |  |  |  |  |  |  |

**Selected concepts to take forward**

Once evaluation is complete make a note of the concepts to take forward

|  |  |  |
| --- | --- | --- |
| Concept no. | Score | Comments |
|  |  |  |
|  |  |  |
|  |  |  |